

St. Andrew's Episcopal Church

Vestry Meeting

June 19, 2018, 7:00 p.m.

Farmer Hall

Vestry Members in Attendance: Senior Warden Gary Naegel, Junior Warden Gary Cimmino, Laura Downes, Anastasia King, Ray Hencir, John Armstrong, Colleen McHugh Heflin, Mark Auletta, Louise Beecher, Jane Krauss, Matt Valentine, and Nancy Karas.

Attending by Phone: Colleen McHugh-Heflin.

Absent: The Rev. Shariya Molegoda, and Maeve Merkle-Scotland, Mark Tardie.

Calls to Shut-Ins

The meeting began with reports from on calls made to shut-ins during the absence of the Rev. Shariya Molegoda.

Treasurer's Report

Treasurer Colleen McHugh Heflin, who was out-of-town, reported via telephone. She said it is being recommended that Jane Marin be hired as a part-time bookkeeper starting July 9. Marin has been employed in that capacity for the past six months through a temp agency. She will work 10 to 12 hours a week at \$25 an hour – the same amount as she is paid a similar part-time position at another area church. The cost to the St. Andrew's is anticipated to be \$13,000-\$15,000 a year.

McHugh Heflin also said that almost any church expense that could be paid online had been automated; that pre-school expenses were still being tracked; and that a clear accounting was being done on how the money in the church's various funds could or could not be used.

Buildings and Grounds

Buildings and Grounds Chair Gary Cimmino reported that help will be needed to move about 75 cans of old paint from the garage to a recycling facility.

Cimmino also said that special thanks was due to Chris Abbot for donating and installing landscaping plants around the church grounds.

Human Resources

Anastasia King said the committee had gotten the background check for the new part-time bookkeeper and has created the position's job description. A motion to hire will be submitted by email to the vestry after the Rev. Shariah Molegoda returns from her vacation July 1.

Meanwhile, the committee is working on reviewing the job descriptions for the church's other employees.

Rental Policy

The vestry discussed continuing problems with clean-up after events held in Farmer Hall by outside organizations. It is considering adding a security deposit to the rental fee and creating a checklist of things that should be done by renters before exiting the facility.

Solar Power

Senior Warden Gary Naegel suggested that the church look into installing solar power panels on its roof. He said he had spoken with a representation from Waldo Renewable Electric of Old Saybrook, a company that works with small, not-for-profit institutions such as churches.

Naegel said that St. Andrew's had a south-facing roof, and that the installation could cut its electric bill in half, saving the \$2,000 to \$4,000 a year. Waldo Renewable would own and maintain the panels.

Naegel also advised that the church could reduce its electric bills by replacing fluorescent lightbulbs with LEDs.

Safety

Ray Hencir said he has been talking to other churches about whether/how they use panic alarms.

S.O.S.

John Armstrong reported that things were going well with the resettled refugee family, but that drivers were needed to bring the children to summer camp and their mother to English as a Second Language lessons.

Adjournment

The meeting adjourned at 9:15 p.m. on a motion by Gary Cimmino that was seconded by Gary Naegel.