

**St. Andrew's Episcopal Church**  
**Vestry Meeting**

Tuesday, July 15, 7 p.m.  
Farmer Hall

**Vestry Members in Attendance:** John Armstrong, Mark Auletta, Art Criddle, Laura Downes, Lucinda Embersits, Kristen Garnett, Cathy Golden, Amanda Hayward, Kim Hodgson and Alan Miller.

1. Kristen noted that Fr. Steve's brother-in-law Doug (husband of his youngest sister) had died and that Steve had gone out to Michigan to be with his family. Kristen also noted that Michael Greene had submitted a letter of resignation from the vestry. The vestry expressed thanks for his service and wished him well.

2. **Opening Prayer** (Art Criddle)

3. **June Meeting Minutes**

In the absence of Sue McCann, who is away on vacation, minutes of the June meeting were not available and will be approved in August.

4. **Treasurer's Report** (Cathy)

Cathy reviewed the June reports. She noted that for the year pledges are well below budget but that the \$70K amount the parish voted to take from the endowment would cover the shortfall. This month's numbers include a \$4K transfer from the endowment, a \$2967 payment from the pre-school for their share of overhead, and \$1330 budgeted for a conference that Steve was not able to attend. Kathy also noted that the Bluegrass Mass turned out to be profitable, and based on Grant's request 90% of the profits went to the Music Fund and 10% to the operating budget.

MOTION: A motion was made (Kim/Alan) to approve the Treasurer's Report. The motion was approved.

5. **Vestry Norms** (Kristen)

We reviewed the draft of "Vestry Norms" that Kristen drew up based on the discussion at last month's vestry meeting. It was agreed that a statement to the effect that "vestry members are expected to contribute time, talent and treasure" should be added. It was also agreed that the threshold for expenditures between meetings should be \$1000 with the approval of three of the four officers. Kristen will clean up the language and offer a final version at next month's meeting.

6. **Committee Updates**

- a. **Building & Grounds:** Alan outlined the project to replace windows in the preschool wing and Farmer Hall, some of which is required to meet the fire code. The proposal from the contractor is less than originally expected, and after discussion the vestry agreed to replace all 17 windows for an estimated cost of \$5700. \$750 is to come

from the Preschool Capital Fund, \$1200 from the Green Fund and the balance from the Facilities Maintenance Fund.

MOTION: A motion was made (Alan/Mark) to replace 17 aluminum windows for an amount not to exceed \$6,000. The motion was approved.

- b. **Outreach:** The church has received a letter from Timothy, one of our sponsored Ugandan orphans, which will be posted in the church.
- c. **Stewardship:** Work has begun on organizing a progressive dinner in the fall. There will also be a barbecue in the fall on September 20, which will mark the kickoff of our stewardship effort.
- d. **Welcoming:** In the wake of Michael Greene's resignation we need someone to take over development of a "tri-fold" brochure which Michael was working on. John agreed to take over this work.
- e. **Music:** Grant has been away much of June and July but thanks to people like Jaime and Amanda we have continued to have excellent music in our services.
- f. **Hospitality:** There will be a "family barbecue" on September 20 with food, music and activities for the kids. We still need leadership for this committee. The committee handles many details related to the kitchen--Donna Johansen used to take care of this behind the scenes.

7. **Old/New Business** (Kristen)

Our next and hopefully final discussion of "Goals" will take place at the August vestry meeting.

The Holiday Fair will take place on Saturday, December 6, and will include a tag sale. At the service celebrating St. Andrew's Day in November we will include a ceremony to welcome new members.

8. **Calendar for August-September** (Kristen)

The following dates were agreed to:

August 19 – Vestry Meeting

September 7 – Sunday School Registration, back to two services

September 16 – Vestry Meeting

September 20 – Parish Picnic

9. **Closing Prayer and Adjournment**

Respectfully submitted,

John Armstrong  
Acting Vestry Clerk