

## **St. Andrew's Episcopal Church**

### **Vestry Meeting**

July 17, 2018, 7:00 p.m.

Farmer Hall

**Vestry Members in Attendance:** The Rev. Shariya Molegoda, Senior Warden Gary Naegel, Junior Warden Gary Cimmino, Treasurer Colleen McHugh-Heflin, Clerk Louise Beecher, Laura Downes, Anastasia King, Ray Hencir, John Armstrong, Colleen McHugh Heflin, Mark Auletta, Jane Krauss, Matt Valentine, Nancy Karas, and Mark Tardie.

**Absent:** Maeve Merkle-Scotland.

### **Minutes**

The minutes of the May meeting were approved on a motion by Ray Hencir that was seconded by Matt Valentine.

The minutes of the June meeting were approved as amended on a motion by Mark Auletta that was seconded by Ray Hencir, as were the minutes of the July 10 online vote.

### **Rector's Report**

The Rev. Shariya Molegoda announced that five baptisms were coming up. Four baptisms were scheduled for Sunday, July 29, two at the 9:30 a.m. service and two at the 11 a.m. service. Another baptism was scheduled for Sunday, Aug. 5.

### **Treasurer's Report**

Treasurer Colleen McHugh-Heflin reported that although pledge income was \$3,000 more than had been anticipated for this point of the fiscal year, the overall operations deficit was higher than budgeted because of higher than expected expenses in the areas of salary and benefits, utilities, and buildings and grounds. The deficit – which had been expected to be roughly \$22,000 at this point – has climbed to \$28,316.64.

The treasurer's report was accepted on a motion by Mark Auletta that was seconded by Anastasia King.

A bright spot is the church's pre-school, which is solidly in the black. A mission of St. Andrew's, it helps fund the church's operations. McHugh-Heflin said that bottom line could be improved if the school

stopped accepting credit card payments and accepted debit card payments instead. The debit card system would cost the pre-school \$120 a year while accepting credit cards costs \$2,000. The vestry took no vote on the matter, but agreed that debit card use should be encouraged.

### **Solar Power**

Senior Warden Gary Naegel reported on his continuing investigation into the feasibility of installing solar panels on the church. One option would be to enter into a purchase power agreement with an outside company under which the company would own the installed panels. Another would be to have the church own the panels outright.

Naegel also reported that he had gotten an estimate on how much the church would save if replaced its existing light bulbs with LED bulbs - \$2,600 a year. The church now spends \$10,000 a year on electricity.

### **Buildings and Grounds: Septic**

Buildings and Grounds Chair Gary Cimmino reported that apparently a 1,000-gallon tank would need to be installed to fix the church's failing septic system, a project complicated by the poor quality of the soil in the front of the church and the need to be set back from Route 79.

Cimmino said he had been advised to hire a civil engineer to make sure that the work was designed properly. He said doing so would cost about \$6,500.

The vestry authorized Cimmino to spend up to \$6,500 to hire an engineer on a motion by Anastasia King that was seconded by Mark Tardie.

### **Human Resources**

The board voted to go into executive session to discuss a personnel matter. The motion was made by Laura Downes and seconded by Anastasia King.

Mark Auletta and the Rev. Shariya Molegoda recused themselves from the discussion.

When the board ended the session – on a motion by Laura Downes seconded by Louise Beecher – the board voted to give the pre-school director the authority to increase the pay of the school's hourly staff by up to 2.5 percent per employee. The motion was made by Mark Tardie and seconded Gary Cimmino.

The board then voted to go into executive session to discuss another personnel matter on a motion by Laura Downes seconded by Nancy Karas. The board ended the session on a motion by Gary Cimmino that was seconded by Matt Valentine, but took no other action.

**Adjournment**

The meeting adjourned at 10:35 p.m. on a motion by Gary Cimmino that was seconded by Louise Beecher.