

St. Andrew's Episcopal Church

Vestry Meeting

August 21, 2018, 7:00 p.m.

Farmer Hall

Vestry Members in Attendance: The Rev. Shariya Molegoda, Senior Warden Gary Naegel, Treasurer Colleen McHugh-Heflin, Laura Downes, Ray Hencir, John Armstrong, Mark Auletta, Jane Krauss, Matt Valentine, Nancy Karas, and Mark Tardie.

Absent: Jr Warden Gary Cimmino, Louise Beecher, Anastasia King, Maeve Merkle-Scotland.

Minutes

The minutes of the July meeting were approved, with a minor change, on a motion by Mark Tardie and seconded by Laura Downes.

Rector's Report

The Rev. Shariya Molegoda announced the elevator failed the ST of CT inspection and has been shut down. There were 5 citations. Gary Naegel provided an update of the problems resulting from deferred maintenance over the years. The estimated cost is \$14,220. The down payment for the work would be initially paid from the Capital Fund until the Endowment Committee recommends an emergency withdrawal and securing the necessary parish vote. A parish vote could be at a later date when combined with funds needed for the septic project. (Subsequent to this Vestry meeting the Endowment Committee approved the recommendation for \$14,220). The emergency repair expenditure was approved on a motion made by M. Auletta and seconded by N. Karas.

Treasurer's Report

Treasurer Colleen McHugh-Heflin reviewed the financial results through July 31, 2018. The past trends are holding. We agreed the September 30 results will be more meaningful as income and expense trend data will be more predictable for 2018 and the 2019 budget planning cycle. The treasurer's report was accepted on a motion by G. Naegel and seconded by J. Krauss. The committee discussed aspects of preschool and church policies, procedures and supervision. During the treasurer's report discussion, an update was provided from the Human Resources Committee. Compliance guidelines required by the Episcopal Church of CT. were also discussed, which may become payroll budget items for 2019.

Solar Power

Senior Warden Gary Naegel reported on his continuing investigation into the feasibility of installing solar panels on the church. The Guilford Congregational Church completed the installation of panels. Another potentially helpful resource that Gary has spoken with is Woody Weiss of the Town of Madison alternative energy resources.

Buildings and Grounds:

M. Auletta plans to hand out a revised facilities usage document dated 8/ 2018 for review and comment. We should determine what groups to exempt. And have a church contact person for events held at the church.

Additional member resources were added to assist G. Cimmino with the scope of the septic project.

L. Downes recommended that church key holders be given numbered keys and a list of accountability be maintained with the policies and procedures.

Stewardship for 2019

L. Downes discussed the approach to Stewardship for 2019. The stewardship model used in Mystic by Rev. Adam Thomas can be applicable to St. Andrews. Laura introduced such things as the use of FAQ's, and main themes. The campaign is planned to start 9/30 and run through 10/21. The Mystic model suggests a quick ASAP turnaround of pledge cards and have vestry members call parishioners to follow up on cards not yet returned. Vestry members were asked to have their pledge cards submitted before the October vestry meeting.

It was noted there were 68 pledge card returned for 2018 compared to 112 giving units.

J. Armstrong reported the church calendar will be converting to on-line

The Holiday Fair is scheduled for 12/1 and a co-chair is needed.

Adjournment

The meeting adjourned at 9:55 p.m.

Respectively submitted by Ray Hencir for Louise Beecher.

9/10/18