

**St. Andrew's Episcopal Church**  
**Vestry Meeting**

Tuesday, November 18, 7 p.m.  
Farmer Hall

**Vestry Members in Attendance:** John Armstrong, Art Criddle, Steve Domienik, Laura Downes, Lucinda Embersits, Kristen Garnett, Cathy Golden, Amanda Hayward, Kim Hodgson, Margaret Mason, Sue McCann, Alan Miller

1. **Opening Prayer (Steve)**
2. **Check In (Vestry)**
3. **Approval of October Minutes (Sue)**

**MOTION: A motion was made (Kim/Cathy) to accept the October minutes as amended. The motion was approved.**

4. **Treasurer's Report (Cathy)**

The Vestry reviewed the October report, it was noted that we are \$62,100 behind in pledge income from what was budgeted. No special endowment withdrawal was taken in October; the total YTD endowment withdrawal is \$15,500. This is in accordance with the parish approval in May 2014, to withdraw up to \$70,000 from the endowment in 2014 to cover budget shortfalls.

**MOTION: A motion was made (Laura/Kristen) to approve the Treasurer's Report as presented. The motion was approved.**

5. **Warden/Bishop Dinner**

Kristen and Laura attended a dinner for wardens at The Commons with 20+ other wardens. It was an evening for networking. The third annual spring training will be held on March 21, 2015. As a reminder, following the 10:15 service, there will be a lunch with the Bishop Ian Douglas on December 14<sup>th</sup> at Laura Downes's house.

6. **Holiday Fair**

The Holiday Fair will be held on December 6<sup>th</sup> from 9-3. Set-up is December 5<sup>th</sup>.

7. **Full Time/Part Time Priest**

The Vestry discussed the pros/cons of a part time vs. full time priest at St Andrews and strongly feels that St Andrews should continue on the path of funding full time clergy. This will be a topic at a town hall meeting in January.

8. **Committee Updates**

- a. **Adult Ed:** There was a suggestion to having a defined ending time to the discussions that take place between the services; this should allow the 10:15 to start on time.

- b. **Building/ Grounds:** For the ongoing elevator repairs, the town building code requires a 25 gallon oil separator be installed in the elevator shaft with the ongoing repairs. The addition of this will still allow the repairs to be made within the \$2500 budget.
- c. **Finance:** A finance meeting will be held to work on the 2015 budget. A separate Vestry meeting will be held on January 6<sup>th</sup> at 7pm to approve the 2015 budget.
- d. **Hospitality:** Amanda Hayward and Lucinda Embersits have agreed to coordinate the hospitality supplies with Lisa Tenney.
- e. **Music:** The music committee is considering holding another fundraiser function such as a coffee house evening. They are also considering having the choir sing at only one service and having a soloist at the other service.
- f. **Nominating:** The parish members of the committee are: Mary Merkle-Scotland, Alice Hencir and Mark Getchel. These parish members along with Margaret Mason (chair), Kristen Garnett, Mark Auletta and Fr. Steve are the nominating committee.
- g. **Outreach:**  
**MOTION: A motion was made (Laura/Kim) to provide \$1000 from the Outreach Budget to our ministry for Covenant to Care. The motion was approved.**  
**MOTION: A motion was made (Laura/John) to provide \$525 from the Outreach Budget to sponsor an inner-city Hartford youth from Trinity Church to attend Camp Washington in the summer of 2015. The motion was approved.**
- h. **Pastoral Care:** Nothing to report.
- i. **Sunday School/Youth Group:** The Christmas pageant will be held on Sunday, December 21<sup>st</sup> during the 10:15 service.
- j. **Stewardship:** On Giving Sunday, 63 forms were collected for an estimate of 2015 giving of \$147,194. Forms will continue to be collected for the next few weeks.
- k. **Welcoming:** Nothing to report.

## 9. Goals/ Behavior Covenant

Discussion was tabled to the December Vestry meeting.

## 10. Old/New Business (Steve)

## 11. Closing Prayer (Steve)

## 12. Adjournment (Steve)

**MOTION: A motion was made (Lucinda/Cathy) to adjourn at 9:45pm. The motion was approved.**

Respectfully submitted,

Sue McCann  
 Vestry Clerk

