

St. Andrew's Episcopal Church Vestry Meeting

Dec. 15, 2015, 7 p.m.
Farmer Hall

Vestry Members in Attendance: Gary Naegel, John Armstrong, Kristen Garnett, Cathy Golden, Louise Beecher, Alan Miller, Colleen McHugh, Mark Auletta, the Rev. Jennings Matheson, Art Criddle. .

Arrived at 8:30 p.m.: Rebecca Rastetter

Absent: Lucinda Embersits

1. Grant Underwood, Music Director

Underwood appeared before the Vestry to ask for suggestions in setting the music program's goal for 2016.. He said he would prioritize two or three of the suggestions received a put them in the report that will be delivered at St. Andrew's annual meeting January 31, 2016.

2. Minutes

The minutes of the November vestry meeting were approved as amended. The motion was made by John Armstrong and seconded by Mark Auletta.

3. Treasurer's Report

The vestry voted to donate \$1,000 to the Madison Food Pantry and \$1,000 to the Clinton Food Pantry, with the money being taken from the Outreach Fund. The motion was made by Kristin Garnett and seconded by Gary Naegel.

The November treasurer's report was approved, with Louise Beecher making the motion and Mark Auletta seconding.

4. Budget

Treasurer Cathy Golden report that the church still had not received \$82,000 that had been pledged for the 2015 fiscal year. The Stewardship Committee also reported that only 42 of the 85 families who regularly attend St. Andrew's had turned in pledge cards for 2016.

Junior Warden John Armstrong said that a letter should be sent to non-pledging members asking them to send in their pledge forms so that a budget could be established.

It was agreed that the Finance Committee would meet in January to consider the pledge situation, if needed.

In her presentation of her draft \$237,760 budget, Mrs. Golden said that it included the estimated cost of paying the salary of a new rector for the last six months of 2016. The estimated annual pay - \$125,000 – is on the high end of possibilities, assuming that the new rector will have a family and/or choose to purchase a house in town and not live in the rectory.

Mrs. Golden said the cost of insuring St. Andrew's employs will fall by \$10,000 in 2016 because Music Director Grant Underwood is now insured by full-time employer and will no longer be covered by the church. The church's pledge to the diocese would also decrease by \$5,000, she said.

Mrs. Golden also emphasized the pre-school's contribution to the church's expenses. By paying 30 percent of the church building's overhead and administrative costs, it adds \$12,000 to \$15,000 a year to the bottom line, she said.

Transition Update

Art Criddle reported that a 25-page profile of the parish has gone to Bishop Ian Douglas and his staff for review. Criddle distributed copies of "Joining God's Mission" a monograph written by Douglas.

Parish Goals

Reviewing progress made in meeting Goal 1 of the parish goals (Renew St. Andrew's Focus on Love, Diversity, Family and Community – sub-section d. Revitalize Our Welcoming Group) it was reported that ushers were now on hand to greet people at Sunday services, that name tags were being made for new members, and that vestry members were now wearing name tags identifying them as such. A reception for new members will also be held at 5 p.m. immediately before the 12th Night potluck dinner and review Jan. 5. A newcomers' liturgy will be held Sunday Jan. 31, the date of the annual meeting.

John Armstrong said efforts should be made to get newcomers downstairs to Farmer Hall for coffee hour after Sunday services. Kristin Garnett said it was everyone's job to interact identify new people and interact with them.

Turning to Goal 3, "Optimize Our Organizational Structure to Better Share the Work of Running St. Andrew's Together" Colleen McHugh gave slide show presentation titled "The Shape of the Parish" that included a recommendations increase the engagement between the executive committee, the vestry and the parish.

McHugh suggested that the parish goals be included in the weekly bulletin.

Committee Reports

- **Kitchen**

Alan Miller, who has been overseeing the renovation of the kitchen in Farmer Hall, said the project was almost complete, but was still awaiting the fire marshal's approval of the special hood over the stove.

What was needed now, he said, was for someone to step up and take charge of a committee that would make policies for the kitchen's use, and establish procedures regarding maintenance, cleanliness, and especially safety.

Senior Warden Gary Naegel suggested that the new kitchen dedicated and named after Anne Sherman, whose bequest provided the money for the long-needed renovation.

- **Nominating Committee**

Kristin Garnett reported that all efforts to find a third nominee to fill a three-year term on the vestry had been unsuccessful. It was agreed to move forward with only two nominees for the terms that will expire in January 2019.

The slate in the Nominating Committee's report for the January 31, 2016, annual meeting was as follows:

Executive Committee:

Senior Warden - Gary Naegel (renomination); Junior Warden – John Armstrong (renomination); Treasurer – Cathy Golden (renominate for final one-year term); Clerk – Louise Beecher (renomination)

Vestry Term Expiring 2017

Nancy Karas (filling one-year term due to resignation)

Diocesan Convention Delegates

Lynn Milner, Art Criddle

Diocesan Convention Alternates

John Armstong, Mary Merkle Scotland

The motion to accept the slate as presented was made by Kristin Garnett and seconded by Rebecca Rastetter.

The meeting adjourned at 9:30 p.m. The motion was made by Louise Beecher and seconded by John Armstrong.

Minutes respectfully submitted Louise Beecher, Vestry Clerk